

City of Stephenson Building Code Department

W628 Samuel Street Stephenson, Michigan 49887

Phone 906-753-6228

Fax 906-753-4726

Permit Number

Date Issued

Applicant must complete sections 1 through 10 of this form. This application must be accompanied by the required fee, a site plan, drawings that show structural details and code requirements (Foundation plan, floor plan, elevations and wall sections) any other documents as required (Zoning & Sanitary approval, S.E.S.C. and driveway permit, energy code compliance, etc.)

INCOMPLETE APPLICATIONS WILL BE RETURNED

STATE OF MICHIGAN ISSUES ELECTRICAL, PLUMBING AND MECHANICAL PERMITS

1. Owner of property where work is being performed	Name	Phone	
	Address		
	City	State	Zip

2. Address of property where work is being performed	Address
	Property #

3. Contractor performing work	Name	Phone	
	Address		
	City	State	Zip
	Michigan Residential Builders License #	Exp. Date	
	Michigan Residential M & A License #	Exp. Date	
	Federal employer ID# / reason for exemption		
	MESC employer # / reason for exemption		
	Workers comp. Ins. carrier & policy # / reason for exemption		

A person must be licensed as a residential builder or maintenance and alteration contractor if working on 1 undertaking or project by 1 or more contracts, the aggregate contract price for which labor, material, and any other item is \$600.00 or more, even if the work is only a part of a larger or major operation, whether undertaken by the same or a different residential builder or residential maintenance and alteration contractor. A project may not be divided into contracts of amounts less than \$600.00, to evade MICHIGAN PUBLIC ACT 299.

All work must be inspected before being covered

A final inspection and/or certificate of occupancy must be issued before a structure is occupied

Permits with no activity for 180 days will be expired

4. Architect / Engineer	Name		Phone	
	Address			
	City		State	Zip
	License #		Exp. Date	

5. Type of Improvement (Circle one)	1. New Dwelling	4. Manufactured	7. Deck/Porch	10. Utility_____
	2. Room Addition	5. Moved Structure	8. Foundation	11. Commercial_____
	3. Garage Att./Det.	6. Repair/Remodel	9. Demolition	12. Other_____

6. Project Description		Estimated Cost of Construction
		\$

7. Dimensions	1 st Floor	x	Sq. Ft.	
	2 nd Floor	x	Sq. Ft.	
	Garage	x	Sq. Ft.	
	Deck / Porch	x	Sq. Ft.	

8. Applicant	Applicant must provide all fees and necessary documents			
	Name		Phone	
	Address			
	City		State	Zip

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the state of Michigan. All information provided on this application is accurate to the best of my knowledge.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

9. Signature		Date
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Make check or money order payable to: **City of Stephenson**

DO NOT WRITE BELOW THIS LINE

Use Group	
Construction Type	
Plan Review Required (Hrs.)	
Number of Inspections	
Code Edition	
Census	
Note:	

Application Fee	
Sq. Ft. Fee	
Plan Review Fee	
Inspection Fee	
Certificate of Occupancy	
After the Fact Administrative Fee	
PERMIT FEE	

	Y/N	Approved	Date
Zoning			
Septic / Well			
Soil Erosion			
Flood Zone			
Driveway			
Approval Signature			

